



# UNIVERSITY GRANTS COMMISSION

## VACANCY

### POST OF DIRECTOR / PLANNING ON CONTRACT BASIS

The UGC, which is the apex body of the University System in Sri Lanka, is looking for a competent, dynamic and experienced person to serve as Director/ Planning of the UGC on contract basis for a period of one year which could be extendable.

#### **Qualifications:**

Candidates who possess a Bachelor's Degree with a Master's Degree or a Higher Degree in a relevant field obtained from a recognized University with not less than ten (10) years of experience of which three (03) years in Corporate/Strategic Planning of a recognized state or reputed private sector organization.

#### **Note:**

“Experience” means the experience in Corporate/ Strategic planning, policy planning, project formulation, monitoring and evaluation and/or research in a recognized Institution.

**Government Officers on secondment basis could also be considered for a contractual appointment provided they have relevant experience.**

#### **Fixed Allowance:**

For year 2018 - Rs. 121,107.15

For year 2019 - Rs. 135,932.40

#### **Provident Fund:**

10% and 15% of the allowance by the employee and employer respectively, will be credited to the Universities Provident Fund.

#### **Employees Trust Fund:**

3% of the allowance will be credited by the employer to ETF.

#### **Selection Criteria:**

Selection will be made on order of merit which will be decided on the marks of a structured interview.

### **Other Conditions:**

- (i) Applications for the above post should be made in the prescribed application form which could be downloaded from the UGC Web Site: **www.ugc.ac.lk**.
- (ii) Duly completed applications should be forwarded with copies of relevant certificates to reach the **Senior Assistant Secretary/Personnel, University Grants Commission, No. 20, Ward Place, Colombo-07** on or before **28<sup>th</sup> July 2018**. Applications sent in the prescribed form will only be accepted.
- (iii) The name of the post in respect of which the application is sent, should be stated on the top left hand corner of the envelope.
- (iv) Candidates in the service of the University Grants Commission, Higher Educational Institutions /Institutes, Public service, Corporations and Statutory Boards should channel their applications through the Heads of their respective Institutions. Applications which are not forwarded through the respective Heads of Institutes will be rejected.
- (v) Applications received after the closing date and incomplete applications will not be entertained.
- (vi) University Grants Commission reserves the right to shortlist the candidates.

Secretary  
University Grants Commission  
No.20, Ward Place  
Colombo 07.

08<sup>th</sup> July 2018